## **Sharing information**

Staff will normally share any worries or concerns with parents & carers. We aim to work together to support and safeguard our pupils. Working with colleagues from other agencies, we may be able to direct you to other agencies who could provide support for you at home.

The School has a duty of care to address any issues of suspected abuse. If a child makes a disclosure or abuse is suspected the Designated Person will share this information with Children's Social Care.

# Complaints/Allegations against staff

School will ensure that all concerns or accusations made against staff are taken seriously and investigated by all relevant agencies.

Adults/Parents or Carers can make a formal complaint by contacting the Head Teacher or Chair of Governors. (Either directly or by filling out a form in line with the school's complaint procedure). However if unfounded and malicious accusations are made against staff this will be taken very seriously.

# A Guide to our Safeguarding Policy

If you are worried about your child or any pupil in school please speak to one of our Designated Officers:

Diane Wolstenholme or Sophie Barton

# Ashgate Specialist Support Primary School

Crossacres Road,

Wythenshawe,

Manchester, M22 5DR

tel: 0161 359 5322

admin@ashgate.manchester.sch.uk

# Working Together to Safeguard Pupils at Ashgate

Ashgate School and the Local Authority are committed to safeguarding children and young people. We aim to work in partnership with parents & carers to provide a safe and secure environment where our pupils can explore, discover and achieve.

## Our aims:

#### To ensure:

- all children, staff and visitors are safe.
- that we maintain a learning environment where children and adults feel secure and valued and know they will be taken seriously and listened to.
- that issues are dealt with consistently and in line with school policies.

#### What school will do:

- Follow Safer Recruitment best practice when appointing new staff.
- Ensure all staff and adults who work with the children have current DBS (Disclosure and Barring Service) check.
- Ensure all staff receive regular Safeguarding training and know what to do if they are worried about a pupil or the behaviour of a colleague.

- Provide the children with an appropriate curriculum so that they develop the skills needed to develop their self-esteem and make safe and healthy choices.
- Follow Health and Safety procedures so that the school site is safe and secure.
- Ensure that appropriate Risk Assessments are in place both on and off the school premises.
- Ensure that appropriate records are kept of Safeguarding/Child Protection incidents within school.

## How you can help:

- Please let school know if your child has an accident at home especially if there are cuts or bruises.
- Call school in the morning if your child is going to be absent.
- Let school know of any change in circumstances which might affect your child's behaviour.
- Attend any meetings school may call to discuss your child.
- Collect your child from school as soon as possible if they become poorly and you are asked to come and collect them.
- Understand that sometimes we may need to speak to other professionals before yourselves if we are worried about a child's wellbeing and safety.